**Saint Michael Catholic Church /Mount Airy, Maryland**

**Pastoral Council Meeting Agenda**

**Wednesday, June 6, 2018/ 7:00 to 8:30 PM / Room A-122**

**In attendance**: Father Mike, Donna Binney, Tricia Buckman, Ted Burkhardt, Angela Calamari, Karen Courtney, Melissa Gallagher, Bill Hammett, Laura Heck, David James, Carolyn Pasquino, Alyssa Smith, Juliana Webber, Joann Wozniak, Chuck Young

**Opening Prayer** led by Chuck Young

**Information Sharing**

1. Approval of Council Meeting Minutes & Announcements
2. Pastors Report – Father Mike

Distributed to council

1. Business Manager’s Report - Donna Binney
	1. Work camp, mini camp, VBS all in July
	2. Surplus of money from youth ministry fund raising will go to 6 new 55” flat screen TVs, blu-ray DVDs and carts
	3. Classrooms will be outfitted with a phone system for intercom purposes
	4. Mindi Lawton has joined the staff
	5. Several job openings have been posted in the bulletin
		1. Two teaching positions
		2. Youth ministry (P/T)
		3. Music Director
		4. Assistant custodian
	6. Pavilion update – hearing on August 21st (signs posted)

**Discernment/Discussion of Issues**

1. Two members (Carolyn and Laura) of the Pastoral Council are at the end of their terms.
	1. The Council is the Ministry of the Month - Opportunity to get the council back on track to full capacity with two elected and then two appointed.
	2. Bulletin announcement will include a request for volunteers to step up for election in September.
	3. A table will be in the narthex starting this weekend for council members to work on recruiting new members.
2. Funeral Luncheon Committee Report
	1. Committee requested funding to update and replace some of the kitchen equipment. COMAR regulations were reviewed. It is important to note that these events are considered private events which means that the kitchen does not need to be certified. (Public events use the lower level kitchen.) A new hood fan is needed to pass fire code inspection which will eliminate the need for them to use the downstairs kitchen as much as they have been.
	2. How does this fit into the Master Plan?
		1. Revisit the former plans
		2. Reconsider how this space fits into new plans
	3. The committee is also undergoing some change in leadership and considering updates of committee roles.
	4. The Pastoral Council supports the research/investigation of pricing the following items for the kitchen:
		1. Hood with installation
		2. Longer faucet
		3. Additional refrigerator
		4. Thorough cleaning of the kitchen area
3. Welcoming Committee for the Parish – discussion will be part of the Rebuilt committee conversations
4. Master Plan Discussion (physical facility)
	1. Chuck has reviewed master plans from the area
		1. western Howard county has designated much of the western part as farmland or reserved for parks;
		2. it does not seem that this area of the county will have a large influx of home development;
		3. environmental protection emphasis
	2. Are there things in the parish that we should consider? The pavilion, ball fields, hall usage, etc.
	3. Chuck is willing to work on the composition of the Master plan but is hoping for some support from parish.
5. Rebuilt (parishioners)
	1. Team has been formed; meetings will start in September using the book and field guide.
	2. Guiding questions for the team:
		1. What are we doing well?
		2. What can we improve upon?
		3. What are we doing that we should do more of?
6. Open Forum

**Closing Prayer** led by Father Mike

**Next meeting date and time:**

**September 5**

**7pm**